

Aviation Manufacturing

Business Overview



Local manufacturing business provides quality products to all citizens and businesses.

<p style="text-align: center;">CEO</p> <ol style="list-style-type: none"> 1. Submits loan application. 2. Signs all business payroll checks. 3. Oversees business operations and makes business decisions. 4. Signs Insurance Policy and Rental Agreement. 5. Completes the Business Improvement Plan. 6. Prepares and gives speech at the Opening and Closing Town Meetings, if time permits. 	<p style="text-align: center;">CFO</p> <ol style="list-style-type: none"> 1. Obtains bank loan. 2. Inputs employee payroll information. 3. Prints and distributes employee payroll checks. 4. Makes business expense payments. 5. Makes business deposits and tracks loan payoff progress. 6. Processes and approves all business customer's deposits.
<p style="text-align: center;">A&P TECHNICIAN</p> <ol style="list-style-type: none"> 1. Reviews engine assembly instructions. 2. Receives incoming work orders and completes work as assigned. 3. Works with Process Engineer to identify and implement process improvements. 4. Assist Marketing Specialist with customer sales, as necessary. 	<p style="text-align: center;">MARKETING SPECIALIST</p> <ol style="list-style-type: none"> 1. Distributes supplies received from the Supply Center. 2. Works with CEO to determine product prices. 3. Sets up Point of Sale system. 4. Prepares sales area with product display. 5. Greets customers, assists them with sales, and processes payments for sale of products. 6. Uses inventory loss prevention tools to limit losses. 7. Works with CEO to reorder additional inventory, if needed.
<p style="text-align: center;">PROCESS ENGINEER</p> <ol style="list-style-type: none"> 1. Review process challenge scenario and work with A&P Technician to develop process improvements. 2. Document and present process improvements to CEO for approval. 3. Assist A&P Technician with assembly work as needed. 4. Deliver assembled products to customers. 5. Assist Marketing Specialist with customer sales, as necessary. 	<p style="text-align: center;">SALES ASSOCIATE</p> <ol style="list-style-type: none"> 1. Reviews sales literature to become familiar with the product being sold. 2. Visit business CEOs to sell product. 3. Prepare billing invoices. 4. Create work orders for successful sales. 5. Assist Marketing Specialist with customer sales, as necessary.